

(Please write your Exam Roll No.)

Exam Roll No

Bharati Vidyapeeth's
Institute of Computer Applications and Management
A-4, Paschim Vihar, New Delhi-63
FIRST SEMESTER [MCA] SEPTEMBER, 2018

Paper Code: MCA - 109

Subject: Principles and Practices of Management

Time: 2 Hours

Maximum Marks: 45

Note: Attempt THREE questions in all. Question No. 1 is compulsory and attempt one question from each unit.

1. Answer all the following questions briefly:- 1.5 x 10 = 15
- (a) How programmed decision is different from non-programmed decision? 1.5
 - (b) "Management is considered as Multi-disciplinary subject". Comment. 1.5
 - (c) Differentiate Management and Administration. 1.5
 - (d) What are the Contemporary or current Issues in Planning? 1.5
 - (e) Management is both a science and art. Explain this statement. 1.5
 - (f) Write short note on Scalar Chain and gang plank. 1.5
 - (g) How does planning bridge the gap between present and future? 1.5
 - (h) Classify the levels of management in an organization. 1.5
 - (i) Write short note on "Delegation of Authority & Delegation of Responsibility". 1.5
 - (j) Write short note on "Decisions by intuition". 1.5

UNIT - I

2. (a) Discuss the neo-classical theory of organization. What are the findings of Hawthorne experiments? 5
- (b) Management is the effective utilization of human and material resources to achieve the enterprise's objectives." comment. Bring out importance of Management in present day context. 5
- (c) List the contributions of Fayol towards Management. 5
3. (a) Explain the Concept of Business Ethics and Social Responsibility with example. 5
- (b) What do you understand by scientific approach to management? Describe the salient features of Taylor's scheme of scientific management and discuss the role of scientific management in the modern era? 5
- (c) What are the functions of a manager? Briefly explain various managerial skills. 5

UNIT - II

4. (a) Explain the Process of decision making with neat diagram and Barriers in decision making. 5
- (b) Define organizing. Explain line and Line & staff organisation structure. 5
- (c) Point out the difference between planning and forecasting and explain the various steps involved in planning process. 5
5. (a) What do you mean by departmentation? Discuss in detail about the different strategies adopted in departmentation. 5
- (b) What is Planning? Explain in detail about the various types of plans. 5
- (c) Explain the concept of 'Narrow and Wide span of control' with suitable example. 5