

# Laboratory Manual

(Version 2.0)

*for*

## Television News Reporting and Anchoring

[BA(JMC)] 208

BA(JMC) - IV Semester

Compiled by:

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## List of Abbreviations

BTL	Bloom's Taxonomy Level
CE	Communication Efficacy
CICP	Conduct Investigations of Complex Computing Problems
CK	Computational Knowledge
CO	Course Outcome
DAC	Departmental Advisory Committee
DDS	Design and Development of Solutions
I&E	Innovation and Entrepreneurship
I&T	Individual & Team Work
IQAC	Internal Quality Assurance Cell
LLL	Life-Long Learning
MTU	Modern Tool Usage
PA	Problem Analysis
PE	Professional Ethics
PEO	Programme Educational Objective
PMF	Project Management and Finance
PO	Programme Outcome
SEC	Societal and Environmental Concern

## Declaration

Department : Department of Journalism and Mass  
Communication

Course, Year and the Semester to which Lab is offered : BA(JMC) - II Year, IV Semester

Name of the Lab Course : Television News Reporting and Anchoring Lab

Course Code : BA(JMC) 208

Version No. : 2.0

Name of Course/Lab Teacher(s) : Mr. Pushpendra Sachan

Laboratory Manual Committee :

Approved by : DAC Date: ??/??/2019

Approved by : IQAC Date: ??/??/2019

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**Signature**  
(Course Teacher)

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**Signature**  
(Head of Department)

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**Signature**  
(IQAC Coordinator)

## 1. Vision of the Department

To become a Centre of excellence in the field of Journalism and Mass Communication to produce quality professionals for continuously evolving media industry.

## 2. Mission of the Department

- M<sub>1</sub>** To produce quality professionals as per global industry standards in the field of journalism & mass communication.
- M<sub>2</sub>** To foster technical & entrepreneurial skills and innovation & research capabilities for all-round development of budding professionals.
- M<sub>3</sub>** To promote analytical and collaborative life-long learning skills amongst students and faculty members.
- M<sub>4</sub>** To inculcate strong ethical values and professional behaviour while giving equal emphasis to social commitments and nation building.

## 3. Programme Educational Objectives (PEOs)

The PEOs for the BA(JMC) programme are as follows:

- PEO<sub>1</sub>** Exhibit professional, social, and entrepreneurial competencies and knowledge for being a successful professional in the Journalism, Media and Entertainment industry
- PEO<sub>2</sub>** Be a lifelong learner, adapt and maintain leadership in a rapidly changing multi-dimensional, contemporary world.
- PEO<sub>3</sub>** Act as a catalyst and inspire (change agent) for people-centric societal empowerment.
- PEO<sub>4</sub>** Facilitate transparency and strengthen democracy as its fourth pillar.

## 4. Programme Outcomes (POs)

### PO<sub>1</sub> Critical Thinking (CT)

Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational, and personal) from different perspectives.

### PO<sub>2</sub> Effective Communication (EC)

Speak, read, write and listen clearly in person and through electronic media in English and in one Indian language, and make meaning of world by connecting people, ideas, books, media and technology.

### PO<sub>3</sub> Social Interaction (SI)

Elicit views of others, mediate disagreements and help reach conclusions in group settings.

### PO<sub>4</sub> Effective Citizenship (ECZ)

Demonstrate empathetic social concern and equity centred national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

### PO<sub>5</sub> Ethics

Recognize different value systems including your own, understand the moral dimensions of your decisions and accept responsibility for them.

### PO<sub>6</sub> Environment and Sustainability (ES)

Understand the issues of environmental contexts and sustainable development.

### PO<sub>7</sub> Self-Directed and Life-Long Learning (SDLLL)

Acquire the ability to engage in independent and life-long learning in the

### PO<sub>8</sub> Modern Tools Usage (MTU)

Ability to apply knowledge and understanding of the computing and management principles and apply these to one's own work, as a member

and leader in a team, to manage projects in multidisciplinary environments.

PO<sub>9</sub> Project Management and Finance (PMF)

Ability to effectively communicate with the technical community, and with society at large, about complex computing activities by being able to understand and write effective reports, design documentation, make effective presentations, with the capability of giving and taking clear instructions.

## 5. Institutional Policy for Students' Conduct

The following guidelines shall be followed: -

- 5.1 All the students in their introductory Lab. shall be assigned a system, which shall be their workplace for the complete semester. Students can store records of all their Lab. assignments on their individual workstations.
- 5.2 Introductory Lab. shall include an introduction to the appropriate software/tool, followed by a basic Introductory Assignment having Practice Questions. All the students are expected to complete this assignment within a week time, as the same shall be assessed through a lab. test.
- 5.3 Each week the instructor, in parallel to respective topics covered in the theory lecture, shall assign a set of practical problems to the students in form of Assignments (A, B, C, ....). The problems in these assignments shall be divided into two parts. The first set of Problems shall be compulsory for all the students and its record need to be maintained in the Practical File, having prescribed format, as given in Appendix-A. All the students should get the weekly assignment checked and signed in the Practical File by the respective teacher in the immediate succeeding week. The second set of problems are Advanced Problems and shall be optional. Student may solve these advanced problems for their further practice.
- 5.4 Cellular phones, pagers, CD players, radios and similar devices are prohibited in the classrooms, laboratories, and examination halls.
- 5.5 Laptop-size computers/Tablets may be used in lectures for the purpose of taking notes or working on team-projects.
- 5.6 The internal practical exam shall be conducted towards the end of the semester and shall include the complete set of Lab exercises conducted as syllabus. However, students shall be assessed on continuous basis



through overall performances in regular lab. tests, both announced and surprise and viva-voce.

- 5.7 The respective faculty shall prepare and submit sufficient number of practical sets of computing problems to the Dean (Examinations), atleast two weeks prior to the actual exam. It is the responsibility of the faculty to ensure that a set should not be repeated for more than 5 students in a given batch.
- 5.8 The exam shall be of 3 hours duration where the student shall be expected to implement solutions to his/her assigned set of problems on appropriate software tools in the lab.
- 5.9 Once implemented, student shall also appropriately document code implemented in the assigned answer sheets, which shall be submitted at the end of the examination. All the students shall also appear for viva-voce examination during the exam.
- 5.10 Co-operate, Collaborate and Explore for the best individual learning outcomes but copying or entering into the act of plagiarism is strictly prohibited.

## 6. Learning Outcomes of Laboratory Work

The student shall demonstrate the ability to:

- ☑ **Demonstrate Proficiency in Operating TV News Equipments:** proficiency in operating television news equipment such as cameras, microphones, and editing software.
- ☑ **Research Skills:** Students should be able to develop skills in researching news topics, gathering information from various sources, and verifying facts for accurate reporting.
- ☑ **Journalistic Principles:** Students should be able to Apply principles of journalistic ethics and standards in the production of news content.
- ☑ **Effective Communication:** Students should Practice effective communication techniques including clear articulation, tone modulation, and non-verbal communication.
- ☑ **Utilize multimedia elements:** Students should Utilize multimedia elements effectively, including graphics, video clips, and sound effects, to enhance news storytelling.
- ☑ **Develop interviewing skills:** Students should develop interviewing skills for conducting interviews with newsmakers, experts, and members of the public and practice time management and prioritize tasks effectively in a fast-paced newsroom environment.
- ☑ **Develop skills in news package:** Students should Develop skills in news package production, including scripting, filming, and editing. Practice teamwork and collaboration in a simulated newsroom setting to produce cohesive news broadcasts.
- ☑ **Develop a Personal News Presentation Style:** Students should begin to develop their own distinctive presentation style and Demonstrate

proficiency in conducting field reporting, including on-location filming and live remotes.

- ☑ **Understand Ethical and Legal Considerations:** Students should be aware of ethical and legal considerations related to TV News, including ethical decision-making in handling sensitive or controversial news topics.
- ☑ **Create a Cohesive Portfolio:** Students should be able to curate and present a cohesive portfolio of their best work, showcasing their progress, skills, and creativity throughout the Television news reporting and anchoring Lab.

## 7. Course/Lab Outcomes (COs)

CO<sub>1</sub> Demonstrate skills to create a TV news package. (BTL3)

CO<sub>2</sub> Function as a field reporter. (BTL4)

CO<sub>3</sub> Organize genres of TV programme. (BTL6)

CO<sub>4</sub> Produce TV news bulletin (BTL6)

## 8. Mapping of CO's with PO's

Table 1: Mapping of CO's with PO's

PO/CO	PO <sub>1</sub>	PO <sub>2</sub>	PO <sub>3</sub>	PO <sub>4</sub>	PO <sub>5</sub>	PO <sub>6</sub>	PO <sub>7</sub>	PO <sub>8</sub>	PO <sub>9</sub>
CO <sub>1</sub>	3	2	1		2	2	3	2	
CO <sub>2</sub>	3	2			1		2	2	
CO <sub>3</sub>	3	2	2		2		3	3	2
CO <sub>4</sub>	3	3	3	1	2	1	3	3	3

## 9. Course/Lab Description

<b>Course (Lab) Title</b>	: Television News Reporting and Anchoring Lab
<b>Course (Lab) Code</b>	: BA(JMC) 208
<b>Credits</b>	: 02
<b>Pre-requisites</b>	: Knowledge of Writing news, Nose for news, Passion towards reporting and anchoring
<b>Academic Session</b>	: January to July
<b>Contact Hours/Week</b>	: 02
<b>Internal Assessment</b>	: 40 Marks
<b>External Assessment</b>	: 60 Marks

## 10. Grading Policy

Item	Points	Marks	Remarks
Weekly Lab Assignments including Practical Files	10	10	Closed Book/Open Book
Internal End-Term Practical Examination	20	10	Closed Book
Viva-Voce	10	10	Closed Book
Project	10	10	Innovative Applications of Programming
External End-Term Examinations	60	60	Closed Book (conducted and evaluated by the University)
<b>Total</b>		<b>100</b>	

## 11. Lesson Plan

Week No.	Lab No.	Topics/Concepts to be Covered	Reference of Lab Manual
1.	1.	Introduction to Structure of TV News Channel	AP <sub>1</sub>
2.	2.	Piece to Camera (P2C)	AP <sub>2</sub>
3.	3.	Identify various news Sources and list down 5 National and 10 International News Agency's	AP <sub>3</sub>
4.	4.	Prepare a 5 Minute News Programme in any news format on any social issue in India.	AP <sub>4</sub>
5.	5.	Writing Intros / Opening, Headlines & Closing / Concluding  (Based on Lab 4 programme result)	AAQ <sub>1</sub>
6.	6.	Reading and recording a news piece with or without Teleprompter (Studio/Field Report)	AAQ <sub>2</sub>
7.	7.	Reading and recording a news piece with or without Teleprompter (Studio/Field Report)	AAQ <sub>2</sub>
8.	8.	Reading and recording a news piece with or without Teleprompter (Studio/Field Report)	AAQ <sub>2</sub>
9.	9.	Conduct a Talk Show/ Interview/ Debate / Discussion	BP <sub>1</sub>

<b>Week No.</b>	<b>Lab No.</b>	<b>Topics/Concepts to be Covered</b>	<b>Reference of Lab Manual</b>
10.	10.	Conduct a Talk Show/ Interview/ Debate / Discussion	BP <sub>1</sub>
11.	11.	Package of News Bulletin of 5 - 10 Minutes	BP <sub>2</sub>
12.	12.	Package of News Bulletin of 5 - 10 Minutes	BP <sub>2</sub>

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